

Victorias City Water District Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	RNO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity		Sources of Funds	Total	Estimated Budget (P=PP)	CO	Remarks (Brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids					
10001010	Procuring, lease and expense in acquiring title of VCWD Lots	Administrative	NO	NP-53.9 - Small Value Procurement	1st Q1	1st Q1	Corporate Budget	200,000.00		200,000.00	
10001010	Provision for taxes, licenses, transfer fees and other miscellaneous expenses directly related to donated lots	Administrative	NO	NP-53.5 Agency-to-Agency	As Needed	As Needed	Corporate Budget	150,000.00		150,000.00	
10003050	1 unit Generator Set 100KVA	Engineering	YES	Competitive Bidding	Previous Year - 4th Q1	1st Q1	Corporate Budget	1,500,000.00		1,500,000.00	
10003050	1 unit Mobile Trailer for Generator Set	Engineering	YES	Competitive Bidding	Previous Year - 4th Q1	1st Q1	Corporate Budget	300,000.00		300,000.00	
10003050	Provisions for electrical upgrades, transformers, NONIECO charges & major repairs of generators	Engineering	NO	Direct Contracting	NA	NA	Corporate Budget	1,500,000.00		1,500,000.00	
10003050	1 unit Solar Project	Engineering	NO	Repeat Order	NA	NA	Corporate Budget	1,000,000.00		1,000,000.00	
10004010	Renovation of Office Building (Building Electrical System)	Administrative	NO	Competitive Bidding	2nd Q1	2nd Q1	Corporate Budget	1,000,000.00		1,000,000.00	
10004010	Renovation of Office Building (Floor Finishes)	Administrative	NO	NP-53.9 - Small Value Procurement	2nd Q1	2nd Q1	Corporate Budget	700,000.00		700,000.00	
10004010	Warehouse at Pump Station	Engineering	NO	NP-53.9 - Small Value Procurement	3rd Q1	3rd Q1	Corporate Budget	500,000.00		500,000.00	
10005020	1 unit Internal Subscription Hardware Component	Administrative	NO	Shopping	NA	NA	Corporate Budget	25,000.00		25,000.00	
10005020	1 unit Multi-Function Printer (Hardware)	Administrative	NO	Shopping	1st Q1	1st Q1	Corporate Budget	70,000.00		70,000.00	
10005020	2 units printer @ P25,000 each (Commercial)	Commercial	NO	Shopping	1st Q1	1st Q1	Corporate Budget	50,000.00		50,000.00	
10005020	1 unit Air Conditioner	Administrative	NO	Shopping	1st Q1	1st Q1	Corporate Budget	100,000.00		100,000.00	
10007010	1 unit DSLR Camera (Admin)	Administrative	NO	Shopping	1st Q1	1st Q1	Corporate Budget	35,000.00		35,000.00	
10007010	Storage Rack for aluminum, tile room and warehouses	Administrative	NO	Shopping	2nd Q1	2nd Q1	Corporate Budget	100,000.00		100,000.00	
10009020	1 unit Laptop Computer (7 Processor) (Engineering)	Engineering	NO	NP-53.9 - Small Value Procurement	1st Q1	1st Q1	Corporate Budget	50,000.00		50,000.00	
10009020	1 unit Laptop Computer (7 Processor) (Engineering)	Engineering	NO	NP-53.9 - Small Value Procurement	1st - 2nd Q1	1st - 2nd Q1	Corporate Budget	50,000.00		50,000.00	
10009020	1 unit Desktop computer @ P 50,000.00 (Admin)	Administrative	NO	NP-53.9 - Small Value Procurement	1st - 2nd Q1	1st - 2nd Q1	Corporate Budget	50,000.00		50,000.00	
10009020	1 unit Desktop computer @ P 50,000.00 (Commercial)	Commercial	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	50,000.00		50,000.00	
10001020	Upgrade of Billing and Collection Program	Administrative	NO	Shopping	2nd Q1	2nd Q1	Corporate Budget	300,000.00		300,000.00	
10001020	Inventory Management Software	Administrative	NO	Shopping	NA	NA	Corporate Budget	20,000.00		20,000.00	
10001020	Project Management Software	Administrative	NO	Shopping	NA	NA	Corporate Budget	20,000.00		20,000.00	
10001020	FMS Management Software	Administrative	NO	Shopping	NA	NA	Corporate Budget	20,000.00		20,000.00	
10005070	4 units Base Radio with Regulator @ 25,000.00 each	Engineering	NO	Shopping	NA	NA	Corporate Budget	100,000.00		100,000.00	
10005090	Portable Generator, Welding Inverter and other maintenance tools	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	200,000.00		200,000.00	
10005090	UPS, Current Transformers and Accessories for Pump Station	Engineering	NO	Shopping	NA	NA	Corporate Budget	200,000.00		200,000.00	
10006010	Purchase of two units L300 Van	Engineering	NO	Competitive Bidding	4th Q1	4th Q1	Corporate Budget	2,000,000.00		2,000,000.00	
10006010	Purchase of one (1) unit 18-seater van	Administrative	NO	Competitive Bidding	4th Q1	4th Q1	Corporate Budget	1,800,000.00		1,800,000.00	
10009010	Purchase of six (6) units motorcycle	Engineering/Commercial	NO	Competitive Bidding	4th Q1	4th Q1	Corporate Budget	600,000.00		600,000.00	
10009010	2 units Submersible Pump	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	200,000.00		200,000.00	
10009010	2 units Submersible Pump	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	200,000.00		200,000.00	
10009010	Motor, Cables, Pipes and Accessories	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	500,000.00		500,000.00	
10009010	Production Encoder	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	360,000.00		360,000.00	
10009010	Miscellaneous Instruments and Equipments	Engineering	NO	Shopping	As Needed	As Needed	Corporate Budget	100,000.00		100,000.00	
10009010	2 units Chlorine Feed Pump	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	100,000.00		100,000.00	
10009010	NRW Reduction Tools and Equipments	Engineering	NO	NP-53.9 - Small Value Procurement	As Needed	As Needed	Corporate Budget	550,000.00		550,000.00	
10009010	Project Title: NRW Reduction Project (Boulevard-Miranda Area)	Engineering	NO	Competitive Bidding	1st - 2nd Q1	1st - 2nd Q1	Corporate Budget	1,250,000.00		1,250,000.00	
10009010	Project Title: Reservoir Rehabilitation and Upgrading Research and Development	Engineering	NO	Shopping	NA	NA	Corporate Budget	100,000.00		100,000.00	
10009010	Project Title: Construction of Marine Expressors	Engineering	NO	Competitive Bidding	1st - 2nd Q1	1st - 2nd Q1	Corporate Budget	3,480,000.00		3,480,000.00	
10009010	Pump Stations Upgrading and Rehabilitation	Engineering	NO	Competitive Bidding	2nd - 3rd Q1	2nd - 3rd Q1	Corporate Budget	8,780,000.00		8,780,000.00	
10009010	Continuation PE Active 50 hp Capacity with Interconnection	Engineering	NO	Competitive Bidding	2nd - 3rd Q1	2nd - 3rd Q1	Corporate Budget	12,000,000.00		12,000,000.00	
10009010	Retention - CG Instra Corporation	Engineering	NO	Competitive Bidding	NA	NA	Corporate Budget	430,000.00		430,000.00	Already paid in full
10010200	Loyalty incentives (in Unit)	Administrative	NO	NP-53.9 - Small Value Procurement	3rd Q1	3rd Q1	Corporate Budget	10,000.00		10,000.00	
10009020	Various Office Supplies	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Corporate Budget	500,000.00		500,000.00	
10009020	Commitment to Drive Accessible Forms	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Corporate Budget	20,000.00		20,000.00	
10009020	Microbiological Test of 180 samples @ P250/sample	Commercial	NO	NP-53.9 - Small Value Procurement	1st Q1	1st Q1	Corporate Budget	80,000.00		80,000.00	
10009020	Microbiological Test of 200 samples (P250/sample)	Engineering	NO	Direct Contracting	NA	NA	Corporate Budget	63,000.00		63,000.00	
10009020	Chlorine Residual K21 (Consumables) and Other Laboratory Supplies	Engineering	NO	Shopping	2nd - 3rd Q1	2nd - 3rd Q1	Corporate Budget	180,000.00		180,000.00	
10009020	Medical Laboratory for Employees and Job Order Workers	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	20,000.00		20,000.00	
10009020	Medicines and first aid kits for Employees and Job Order Workers	Administrative	NO	Shopping	NA	NA	Corporate Budget	35,000.00		35,000.00	
10009020	Provision of chemicals for water treatment	Engineering	YES	Competitive Bidding	Previous Year - 4th Q1	Previous Year - 4th Q1	Corporate Budget	1,400,000.00		1,400,000.00	
10009020	Provision for Power Failure and Calamity (For generating sets)	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	483,000.00		483,000.00	
10009020	Motor oil for generating sets	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	30,000.00		30,000.00	
10009020	Diesel Fuel of Adventure, 2 units L-900 Van and Boom Truck	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	170,000.00		170,000.00	
10009020	Diesel Fuel of Adventure, 2 units L-900 Van and Boom Truck	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	55,000.00		55,000.00	
10009020	Gasoline of 4 Tractor	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	55,000.00		55,000.00	
10009020	Gasoline of 4 Tractor	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	130,000.00		130,000.00	
10009020	Gasoline of various machines & equipments	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	25,000.00		25,000.00	
10009020	Gasoline of various machines & equipments	Administrative	NO	Direct Contracting	NA	NA	Corporate Budget	15,000.00		15,000.00	

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Account Number	Description	Department	Activity	Frequency	Start Date	End Date	Amount	Notes
50204020	Electricity Expense for Pump Stations	Administrative	Direct Contracting	NO	NA	NA	18,223,350.00	Corporate Budget
50204020	Electric Power for Office Buildings	Administrative	Direct Contracting	NO	NA	NA	850,000.00	Corporate Budget
50206010	Express Postage	Administrative	Direct Contracting	NO	NA	NA	40,000.00	Corporate Budget
50206021	Telephone Expenses (P 2,500.00 x 12 months)	Administrative	Direct Contracting	NO	NA	NA	30,000.00	Corporate Budget
50206021	Prepaid Cell Cards	Administrative	Direct Contracting	NO	NA	NA	36,000.00	Corporate Budget
50206022	Office of the BOO & Staff Postpaid Mobile Expense	Administrative	Direct Contracting	NO	NA	NA	75,000.00	Corporate Budget
50206022	GM and 2 Division Heads Postpaid Mobile Expense	Administrative	Direct Contracting	NO	NA	NA	40,800.00	Corporate Budget
50206030	Internet Subscription	Administrative	Direct Contracting	NO	NA	NA	15,000.00	Corporate Budget
50206030	Web Hosting	Administrative	Direct Contracting	NO	NA	NA	10,000.00	Corporate Budget
50206040	Cable	Administrative	Direct Contracting	NO	NA	NA	50,000.00	Corporate Budget
50209010	Online Subscription for online advertisement	Administrative	Direct Contracting	NO	NA	NA	200,000.00	Corporate Budget
50209010	Christmas Give aways	Administrative	Direct Contracting	NO	NA	NA	100,000.00	Corporate Budget
50209010	CVWD Sponsorship	Administrative	Direct Contracting	NO	NA	NA	80,000.00	Corporate Budget
50209010	Other Advertising Expenses (Corporate Social Responsibility)	Administrative	Direct Contracting	NO	NA	NA	100,000.00	Corporate Budget
50209050	Photocopy and other printing expenses	Administrative	Direct Contracting	NO	NA	NA	98,000.00	Corporate Budget
50209050	Rental of Awn, Building for	Administrative	Direct Contracting	NO	NA	NA	410,000.00	Corporate Budget
50209050	Meals and snacks during company meetings and representations	Administrative	Direct Contracting	NO	NA	NA	45,000.00	Corporate Budget
50209050	BOO's Corporate Apparel	Administrative	Direct Contracting	NO	NA	NA	20,000.00	Corporate Budget
50209050	CVWD Employee Identification Cards	Administrative	Direct Contracting	NO	NA	NA	15,000.00	Corporate Budget
50209050	CVWD 40th Anniversary Celebration	Administrative	Direct Contracting	NO	NA	NA	170,000.00	Corporate Budget
50209050	CVWD 45th Anniversary Celebration	Administrative	Direct Contracting	NO	NA	NA	150,000.00	Corporate Budget
50209050	CVWD 50th Anniversary Celebration	Administrative	Direct Contracting	NO	NA	NA	85,000.00	Corporate Budget
50209050	CVWD 55th Anniversary Celebration	Administrative	Direct Contracting	NO	NA	NA	85,000.00	Corporate Budget
50209050	CVWD 60th Anniversary Celebration	Administrative	Direct Contracting	NO	NA	NA	150,000.00	Corporate Budget
50209050	CVWD Employees' General Assembly (HR Programs & Activities)	Administrative	Direct Contracting	NO	NA	NA	70,000.00	Corporate Budget
50209050	World Water Day	Administrative	Direct Contracting	NO	NA	NA	50,000.00	Corporate Budget
50209050	ANWD Sponsorship	Administrative	Direct Contracting	NO	NA	NA	10,000.00	Corporate Budget
50209050	Provision for Freight & Handling	Administrative	Direct Contracting	NO	NA	NA	2,000.00	Corporate Budget
50209070	Subscription to Inventory Management Software	Administrative	Direct Contracting	NO	NA	NA	10,000.00	Corporate Budget
50209070	Subscription to Oracle Platform for virtual meetings	Administrative	Direct Contracting	NO	NA	NA	60,000.00	Corporate Budget
50211010	Provision for Professional fees	Administrative	Direct Contracting	NO	NA	NA	40,000.00	Corporate Budget
50211010	Provision for other legal expenses	Administrative	Direct Contracting	NO	NA	NA	1,130,000.00	Corporate Budget
50212030	Salary of security guard	Administrative	Direct Contracting	NO	NA	NA	400,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of Power Production Equipments	Engineering	Direct Contracting	NO	NA	NA	100,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of office buildings and other structures	Engineering	Direct Contracting	NO	NA	NA	90,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of office equipment	Engineering	Direct Contracting	NO	NA	NA	15,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of IT equipment & software	Engineering	Direct Contracting	NO	NA	NA	100,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of other machinery & equipment	Engineering	Direct Contracting	NO	NA	NA	30,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of HHO	Engineering	Direct Contracting	NO	NA	NA	40,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of Boom Truck	Engineering	Direct Contracting	NO	NA	NA	30,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of L-300 Van & PET	Engineering	Direct Contracting	NO	NA	NA	40,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of Adventure	Engineering	Direct Contracting	NO	NA	NA	140,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 4 units Inycle	Engineering	Direct Contracting	NO	NA	NA	150,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of Fish up	Engineering	Direct Contracting	NO	NA	NA	40,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 12' (500' JCB @ 2,250)	Engineering	Direct Contracting	NO	NA	NA	1,125,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	104,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	300,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	900,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	50,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	50,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	500,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	100,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	45,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	185,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	20,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	15,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	1,415,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	20,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	30,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	10,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	15,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	2,000.00	Corporate Budget
50213031	Provision for the repairs and maintenance of 11' (16' 22' young station breakdown	Engineering	Direct Contracting	NO	NA	NA	1,000.00	Corporate Budget



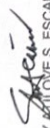






50215000	Insurance of L-300 Van & PET	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	10,000.00	10,000.00
50215000	Registration of L-300 Van & PET	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	7,000.00	7,000.00
50215000	Insurance of Adventure	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	5,000.00	5,000.00
50215000	Registration of Adventure	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	3,000.00	3,000.00
50215000	Registration and Insurance of (3) Honda motorcycle	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	10,000.00	10,000.00
50215000	Insurance of Generator Set / Acim. Blng. & Pumping Stations	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	54,000.00	54,000.00
50215000	Insurance of Boom Truck	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	3,000.00	3,000.00
50215000	Insurance of Boom Truck	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	6,000.00	6,000.00
50215000	Toyota Temaraw Insurance	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	3,000.00	3,000.00
50215000	Toyota Temaraw Registration	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	3,000.00	3,000.00
50215000	Fire and Burglary Insurance of Terreville Pumping Station	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	5,000.00	5,000.00
50201040	Insurance of 3 Pumping Stations at Villa Victoria	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	20,000.00	20,000.00
50001040	Provision for bank charge	Administrative	NO	NP-53.5 Agency-to-Agency	NA	NA	Annual	Corporate Budget	150,000.00	150,000.00
50001090	Provision for On-Boarding Fee with SM Bills Payment Store	Administrative	NO	Direct Contracting	NA	NA	As Needed	Corporate Budget	5,000.00	5,000.00

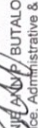
Prepared by:


MARY MILOVE S. ESCANER
 BAC Secretariat

Recommended for Approval by:


DANILO NISPERA
 BAC Vice-Chairperson

End-user Representatives:

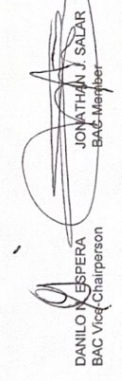

LEANIE AND P. BUTALON
 Finance, Administrative & General Services

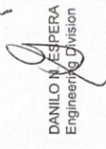
Approved by:


ENGR. ARONHAMN DE DIOS, JR.
 General Manager


EDMUND B. JAGHIRIN, JR.
 BAC Member


EDGELLU M. VALENCIANO
 BAC Member


JONATHAN J. SALZAR
 BAC Member


DANILO NISPERA
 Engineering Division


LINO BASCUG
 Commercial Division