



# VICTORIAS CITY WATER DISTRICT

QUIRINO STREET, VICTORIAS CITY, NEGROS OCCIDENTAL  
TIN 001-005-020-0000

Tel. Nos. (034)399-2865/ 717-6152 Telefax (034)399-3554  
email address: [victoriacitywd@yahoo.com.ph](mailto:victoriacitywd@yahoo.com.ph)  
website: [www.victoriacitywd.gov.ph](http://www.victoriacitywd.gov.ph)

## REQUEST FOR QUOTATION

Victorias City Water District (VCWD), will undertake a Small Value Procurement for the **Supply and Delivery of Fire Extinguisher Refill** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	: Supply and Delivery of Fire Extinguisher Refill
Approved Budget for the Contract	: Forty Five Thousand Pesos (PhP 45,000.00)
Specifications	: See the attached Technical Specifications
Location	: Victorias City Water District, Victorias City
Delivery Terms	: Seven (7) days from the receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Certificate, Price Quotation Form (Annex "A"), Statement of Compliance, and Schedule of Requirements.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of the quotation and eligibility documents is on or before **12:00 P.M. of January 20, 2022** at the Victorias City Water District. Place all documents in a properly labeled and sealed envelope. You may also send your quotation through email at [victoriacitywd@yahoo.com.ph](mailto:victoriacitywd@yahoo.com.ph) for this procurement.

For inquiry, you may contact us at tel. nos. (034) 399-2865 or (034) 399-3554.

Very truly yours,

[SGD.]  
CYRINE N. FAMA  
Bids and Awards Committee Chairperson

Received by:

\_\_\_\_\_  
(Name of Supplier and Signature of Representative)  
Contact No.: \_\_\_\_\_  
Date Received: \_\_\_\_\_

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**BIDS AND AWARDS COMMITTEE**

VICTORIAS CITY WATER DISTRICT

Quirino St., Victorias City, Negros Occidental

Telephone No. (034) 399-3554 or 399-2865

Email: [victoriacitywd@yahoo.com.ph](mailto:victoriacitywd@yahoo.com.ph)

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

(Columns (1) , (2), (3) and (4) are to be filled up by the Procuring Entity)				(Column (5) and (6) are to be filled by the Supplier)	
Pay Item No.	Description	Unit	Quantity	Unit Price(Peso)	Amount(Peso)
(1)	(2)	(3)	(4)	(5)	(6)
1	Fire Extinguisher Refill, 10lbs	Piece	4		
2	Fire Extinguisher Refill, 50lbs	Piece	8		
<b>TOTAL:</b>					

*\*Suppliers are encouraged to conduct site inspection before submission of their quotation*

*\*Suppliers must specify the brand of the item(s) to be supplied*

(Amount in Words)

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The above-quoted prices are inclusive of all cost and applicable taxes.

Very truly yours,

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 Name/Signature of Representative

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 Name of Company

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 Contact No.

# ***TECHNICAL SPECIFICATIONS***

<b>Item No.</b>	<b>Specification</b>	<b>Statement of Compliance</b>  Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.
1.	<b>Fire Extinguisher Refill</b>	
	Content Weight: 10 lbs	
2.	<b>Fire Extinguisher Refill</b>	
	Content Weight: 50 lbs	

I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of Company/ Bidder

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date

# ***SCHEDULE OF REQUIREMENTS***

<b>ITEM NO.</b>	<b>SCHEDULE OF REQUIREMENTS</b>	<b>QUANTITY</b>	<b>Unit</b>	<b>CONTRACT DURATION</b>
	<b>Fire Extinguisher Refill, 10lbs</b>	4	pc	Within Seven (7) days upon receipt of Notice to Proceed
	<b>Fire Extinguisher Refill, 50lbs</b>	8	pc	

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_

Name of Company/ Bidder

\_\_\_\_\_

Signature over Printed Name

\_\_\_\_\_

Date