Republic of the Philippines

Victorias City Water District Quirino Street, Brgy. V, Victorias City

ANNUAL PROCUREMENT PLAN for CY 2020

	Procurement Program/Project	PMO/ End-User	Mode of		Schedule for Each P		Estimated Budget			Remarks (brief		
Code (PAP)			Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds —	Total	MOOE	со	description of program)
0601010	Land		1									
	Kadalag-an Pump Station Lot - PS # 5 (200sq. @ P2,000.00)	Administrative Division	Direct Contracting		To be negot	iated w/ LGU		Savings	400,000.00		V	
	Expenses for the processing of aquiring a title for the VCWD office Lot	Administrative Division	Direct Contracting		As no	eeded		Savings	300,000.00		V	
	Provision for taxes, licenses, transfer fees and other miscellaneous expenses	*										
	directly related to donated lots	Administrative Division	Direct Contracting		As no	eeded		Savings	200,000.00		٧	
									900,000.00			
10603050	Power Supply Systems										-	
	Provisions for electrical upgrades, transformers & NONECO charges	Engineering Division	SVP		To be procured a	is the need arises		Corp. Budget	490,000.00		٧	
0603110	Plant-Utility Plant in Service (UPIS)											
		•										
	2 units Variable Frequency Drive and Controls @ P250,000.00 each	Engineering Division	SVP		To be procured a	as the need arises		Corp. Budget	500,000.00		V	
	1 unit Submersible Pump	Engineering Division	SVP			as the need arises		Corp. Budget	140,000.00		V	
	1 unit Submersible motor	Engineering Division	SVP		To be procured a	Corp. Budget	140,000.00		V			
	1 set Pump & Motor	Engineering Division	SVP		To be procured a	Corp. Budget	300,000.00		V			
	Controls Components	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	300,000.00		V	
	NRW Reduction Program:											
	Clustering, District Metered Area and Other Equipments	Engineering Division	SVP		To be procured in sec	ond quarter of the year	Corp. Budget	520,000.00		٧		
	Research and Development	Engineering Division	SVP	То	be procured in third to	fourth quarters of the y	Corp. Budget	100,000.00		V		
	Transmission and Distribution Mains (pipes)	Engineering Division	SVP			rth quarter of the year	Corp. Budget	4,500,000.00		V		
	Accessories	Engineering Division	SVP	То	be procured in third to	fourth quarters of the y	ear	Corp. Budget	210,000.00		V	Send a color and a color
									6,710,000.00			
10604010	Buildings											
	Renovation of Office Building	Administrative Division	SVP		To be procured in thi	rd quarter of the year		Corp. Budget	300,000.00		V	
							1					
10605020	Office Equipment											
	1 unit Printer (CIS-pigment ink) w/ scanner (Commercial)	Commercial Division	Shopping	To be procured in third quarter of the year				Corp. Budget	30,000.00		V	
	3 units Split type Aircon	Administrative Division	SVP			rd quarter of the year		Corp. Budget	250,000.00		٧	
									280,000.00			
0607010	Furniture and Fixtures											
	Furnitures, Cabinets, Dividers, Counters & etc.	Engineering Division	Shopping		To be procured in sec	ond quarter of the year		Corp. Budget	350,000.00		V	
											$\neg \neg$	
								Totals	9,030,000.00			

Code (PAP)	P) Procurement Program/Project	PMO/ End-User	Mode of Procurement		Schedule for Each P	Source of Funds	Estimated B	Estimated Budget				
oue (i za)		Pivio/ Ena-osei		Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	description of program)
0605030	Information and Communication Technology Equipment									1		
	2 units Desktop computer w/ SSD @ P 50, 000.00 each (Commercial)	Commercial Division	Shopping		To be procured in fir	st quarter of the year	*	Corp. Budget	100,000.00		٧	
			Shopping					Corn Budget	100 000 00		.,	
	2 units Desktop computer @ P 50, 000.00 (Admin.)	Administrative Division	Shopping		To be procured in fir	st quarter of the year		Corp. Budget	100,000.00		٧	
	8 Units CCTV camera	Administrative Division	Shopping		To be procured in seco	ond quarter of the year		Corp. Budget	24,000.00		٧	
									224,000.00			
0605990	Other Equipment											
		ļ		ļ			<u> </u>					
	Automation of Pumphouses (Remote monitoring and controls)	Engr. Production section	Public Bidding	1.	To be procured in seco	ond quarter of the year		Corp. Budget	3,000,000.00	1	٧	
	Provision for the purchase of maintenance tools	Engineering Division	Shopping		To be procured a	as the need arises		Corp. Budget	50,000.00		٧	
	Leak Detection equipment	Engineering Division	Public Bidding	ļ	To be procured in thi	rd quarter of the year	,	Corp. Budget	1,500,000.00		٧	
							L		4,550,000.00			
10606010	Motor Vehicles											
		ļ										
	Purchase of two units vehicle for Maintenance Section (BR No. 03 - S. 2019)	Engr. Maintenance section	Public Bidding	ļ	To be procured in seco	ond quarter of the year		Savings	3,500,000.00		٧	
		 		ļ			L					
10801020	Computer Software	 										
	1.54		ļ	ļ								
	1 lot Computer Software (Engineering)	Engineering Division	Shopping	ļ	To be procured in seco	ond quarter of the year		Corp. Budget	40,000.00		٧	
		ļ		ļ								
50203010	Office Supplies Expense											
		ļ		ļ	<u> </u>	l	L					
		Administrative Division	Shopping	1	To be procured semian			Corp. Budget	200,000.00	_		
		Commercial Division	Shopping	1%	To be procured semian			Corp. Budget	100,000.00	_		
		Production Section	Shopping		To be procured semian			Corp. Budget	15,000.00			
		Maintenance Section	Shopping		To be procured semian			Corp. Budget	15,000.00			
		Office of the General Manager			To be procured semian			Corp. Budget	10,000.00	_		
		Office of the Board of Directors	Shopping	ļ	To be procured semian	nually in January & July		Corp. Budget	10,000.00			
		 		ļ				ļ	350,000.00			
0203020	Accountable Forms Expenses	 		ļ				ļ				
	Official production of the control o	.		<u> </u>		L	1			-		
	Official Receipt Official Receipt - Water Bill Collection	Administrative Division	Direct Contractin	4	To be procured a			Corp. Budget	20,000.00			
	Official Receipt - Water Bill Collection	Commercial Division	SVP	-	To be procured in fou	rth quarter of the year		Corp. Budget	80,000.00	_		
				-					100,000.00			
		 		 								
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		<u> </u>		<u></u>		L	L					
								Totals	9 8,764,000.00			

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement		Source of Funds	Estimated Budget			Remarks (brief description of			
code (FAF)		PIVIO/ Eliu-oser		Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of runus	Total	MOOE	со	program)
50203080	Medical, Dental and Laboratory Supplies Expenses								, , , , , , , , , , , , , , , , , , ,			
	Bacti-test of 170 samples @ P300/sample	Engr. Production section	Shopping		To be procu	red monthly		Corp. Budget	51,000.00	٧		
	Physical/chemical test of 15 samples (P7,000 /sample/year)	Engr. Production section	Shopping		To be procured in thi	rd quarter of the year		Corp. Budget	105,000.00	٧		
	Chlorine Residual Kit (consumables) & Other Laboratory Supplies	Engr. Production section	Shopping		To be procured a	s the need arises		Corp. Budget	70,000.00	٧		
									226,000.00			
50203130	Chemical and Filtering Supplies Expenses											
	Provision of chemicals for water treatment	Engr. Production section	Public Bidding	November 2019	November 2019	December 2019	January 2020	Corp. Budget	1,040,000.00	٧		
50203090	Fuel, Oil and Lubricants Expenses											
	Provision for Power Failure and Calamity (For generating sets)	Engr. Production section	Direct Contracting		To be procured a	s the need arises		Corp. Budget	485,100.00	٧		
	Motor oil for generating sets	Engr. Production section	Direct Contracting		To be procured a	s the need arises		Corp. Budget	30,000.00	٧		
	Diesel Fuel of Adventure, 2 units L-300 Van and Boom Truck	Adm. & Eng'r. Divisions	Direct Contracting		To be procured a	s the need arises		Corp. Budget	150,000.00	٧		
	Diesel Fuel of Pick-up	Administrative Division	Direct Contracting		To be procured a	s the need arises		Corp. Budget	50,000.00	٧		
	Gasoline of Tamaraw	Engineering Division	Direct Contracting		To be procured a	s the need arises		Corp. Budget	50,000.00	٧		
	Gasoline of 4 tricycle	Adm., Comm. & Eng'r. Div.	Direct Contracting		To be procured a	s the need arises		Corp. Budget	120,000.00	V		
	Diesel/Gasoline of various machineries & equipments	Engineering Division	Direct Contracting		To be procured a	s the need arises		Corp. Budget	25,000.00	٧		
	Grease, oil, etc.	Adm., Comm. & Eng'r. Div.	Direct Contracting		To be procured a	s the need arises		Corp. Budget	15,000.00	٧		
									925,100.00			
50204020	Electricity Expenses											
	P.S. No. 1	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	490,000.00	٧		
	P.S. No. 2	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	1,450,000.00	٧		
	P.s. No. 3	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	2,170,000.00	٧		
	P.S. No. 4	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	2,860,000.00	٧		
	P.S. No. 5	Engr. Production section	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget	570,000.00	٧		
	P.S. No. 6	Engr. Production section	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget	880,000.00	٧		
	P.S. No. 7 (Terravile)	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	1,220,000.00	٧		
	Yolanda Pump Stations	Engr. Production section	Direct Contracting		To be paid monthly l	based on monthly bill		Corp. Budget	600,000.00	٧		
	Toreno Pump Stations	Engr. Production section	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget	1,000,000.00	٧		
	Electric power for the Admin. Building	Administrative Division	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget	385,000.00	٧		
									11,625,000.00			
50205010	Postage and Courier Services											
	LBC, Postage	Administrative Division	Direct Contracting		To be procured a	s the need arises		Corp. Budget	40,000.00	٧		
50205021	Telephone Expenses - Landline											
	Telephone	Administrative Division	Direct Contracting	To	be paid monthly based	on monthly telephone	bill	Corp. Budget	30,000.00	٧		
								Totals	13,886,100.00			

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code (i za)				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Т	otal	MOOE	со	program)
50205022	Telephone Expenses - Mobile												
	Cell Cards/Load	Various End-Users	Direct Contracting		To be procu	red monthly		Corp. Budget		141,600.00	٧		
50205030	Internet Subscription Expenses												
	Internet (2,500 x 12)	Administrative Division	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget		30,000.00	٧		
	Web Hosting	Administrative Division	Direct Contracting		To be paid annually in	third quarter of the year	r	Corp. Budget		15,000.00	٧		
										45,000.00			
50205040	Cable, Satellite, Telegraph and Radio Expenses												
	Cable	Administrative Division	Direct Contracting		To be paid monthly	based on monthly bill		Corp. Budget		10,000.00	٧		
50299010	Advertising, Promotional and Marketing Expenses												
	Other Advertising Expenses	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		300,000.00	٧		
	VCWD Calendars for the Year 2019	Commercial Division	SVP		To be procured in fou	Corp. Budget		200,000.00	٧				
										500,000.00			
50299020	Printing and Publication Expenses												
	Photocopy and other printing expenses	Admin., Comm. & Engr. Div.	Shopping		To be procured a	s the need arises		Corp. Budget		10,000.00	٧		
50299050	Rent/Lease Expense												
	Rental of Adm. Building lot @ P5,000/mo. X 12 mos.	Administrative Division	Direct Contracting		To be pai	d monthly		Corp. Budget		60,000.00	٧		
	Rental of Daan Banwa Deepwell @16,000.00/mo.	Engineering Division	Direct Contracting			d monthly		Corp. Budget		192,000.00	٧		
										252,000.00			
50299040	Transportation and Delivery Expenses												
	Provision for Freight & Handling	Administrative Division	Direct Contracting		To be procured a	as the need arises		Corp. Budget		10,000.00	V		
					<u> </u>		I	1					
50299070	Subscription Expenses												
	Provision for News Paper Subscription	Administrative Division	Direct Contracting		To be pa	id weekly		Corp. Budget		12,000.00	٧		
						l	T				-		
50211010	Legal Services											\neg	
			İ									$\neg \uparrow$	
	Provision for Professional fee	Administrative Division	Direct Contracting	* · · · · · · · · · · · · · · · · · ·		·	Corp. Budget		60,000.00	٧	\neg		
	Notarization and other legal expenses	Administrative Division	Direct Contracting			Corp. Budget		90,000.00	V	-			
		T						,		150,000.00			
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				'								$\neg \neg$	
				·				Totals		1,130,600.00		-	

Code (PAP)) Procurement Program/Project	PMO/ End-User	Mode of	[Source of Funds	Π	Estimated Bu	udget		Remarks (brief description of		
code (FAF)		Pivio/ Elia-osei	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds		Total	MOOE	со	program)
50211020	Auditing Services												
			I										
	Provision for cost of audit services rendered by Commission on Audit	Administrative Division	Direct Contracting		To be procured a	s the need arises		Corp. Budget		150,000.00	٧		
50212030	Security Services		ļ										
		_	_										
	Salary of security guards	Administrative Division	Public Bidding	November 2019	November 2019	December 2019	December 2019	Corp. Budget	_	850,000.00	٧		
		 	_										
50213031	Repairs and Maintenance - Power Supply Systems		 						-				
		 	 	ļ.	L.,				-		<u> </u>		
	Maintenance of Power Production Equipment	Eng'r. Production section	Shopping/SVP		To be procured a	s the need arises		Corp. Budget	-	380,000.00	٧		
			+										
50213040	Repairs and Maintenance - Buildings and Other Structures	 	+						-				
		 	+		L		L		-				
	Repair of office buildings	Administrative Division	Shopping		To be procured a	s the need arises	γ	Corp. Budget	-	100,000.00	٧		
		 	 						-				
50213051	Repairs and Maintenance - Office Equipment	-	+				ļ		_				
		 	 		L		L		-				
	Repair of office equipment	Administrative Division	Shopping	ļ	To be procured a	s the need arises		Corp. Budget	_	30,000.00	٧		
			 				ļ		-				
50213070	Repairs and Maintenance - Furniture and Fixtures		 				ļ		-				
			 		L		<u></u>						
	Repair of furnitures & fixtures	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		20,000.00	V		
	49 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -	 	-				<u> </u>						
50213052	Equipment		-										
			 		L	L	L						
	Repair of IT equipment & software	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		30,000.00	٧		
		 	 										
50213053	Repairs and Maintenance - Communication Equipment		 						-				
			 		L.,		L.,						
	Repair of Communication Equipments	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget	-	20,000.00	٧		
		 	_						-				
50213054	Repairs and Maintenance - Other Machinery and Equipment	 	 										
			 	ļ	L		<u> </u>						
	Repair of other machinery & equipment	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		30,000.00	٧		
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								Totals		1,610,000.00			

Code (PAP)) Procurement Program/Project	PMO/ End-User	Mode of Procurement		Schedule for Each P	rocurement Activity		Source of Funds		Estimated Budget			Remarks (brief
		Timo, Ena osei		Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funas		Total	MOOE	5 CONTRACTOR OF THE PARTY OF TH	description of program)
50213060	Repairs and Maintenance - Transportation Equipment												
	Maint. of Boom Truck	Administrative Division	Shopping		To be procured a	s the need arises	·	Corp. Budget		30,000.00	V		
	Repair of Tamaraw	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		30,000.00	V	-	
	Maint. of L-300 Van & PET	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		40,000.00	V		
	Maint. of Adventure	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		40,000.00	V		
	Maint. of 4 units Tricycle	Administrative Division	Shopping		Corp. Budget		30,000.00	V					
	Maint. Of Pick-up	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		30,000.00	V		
										200,000.00	\vdash		
50213032	Repairs and Maintenance - Plant-Utility Plant in Service (UPIS)												
									\vdash				
	Provision for the labor and materials for pump station breakdown	Engr. Production section	Shopping		To be procured a	s the need arises		Corp. Budget		800,000.00	V	$\neg \neg$	
	Provision for materials and labor for the maintenance of Transmission and												
	Distribution Mains	Engr. Production section	Shopping		To be procured a	s the need arises		Corp. Budget		700,000.00	V	. 1	
	Provisions for Water Meters:									•			
	Water meter (1/2") & angle valve w/ lockwing (500 sets)	Engr. Maintenance Section	Public Bidding		Fourth Quarter of 2019)	Jan. 2020	Corp. Budget		1,025,000.00	V		
	Water meter, 1" (5 pcs)	Engr. Maintenance Section	Shopping/SVP	To be procured as the need arises				Corp. Budget		14,000.00	V		
	Water meter, 1 1/2" (5 pcs)	Engr. Maintenance Section	Shopping/SVP		Corp. Budget		60,000.00	V					
	Water meter, 2" (2 pcs)	Engr. Maintenance Section	Shopping/SVP		Corp. Budget		30,000.00	V					
	Water Meter (1/2") (350 sets)	Engr. Maintenance Section	SVP		To be procured a	s the need arises		Corp. Budget		600,000.00	V		
	Safety Equipments	Engineering Division	Shopping/SVP		To be procured i			Corp. Budget		50,000.00	V	$\neg \neg$	
										3,279,000.00	-		
50203210	Semi-Expendable Machinery and Equipment Expenses												
	Purchase of Firefighting Equipments	Administrative Division	SVP		To be procured a	s the need arises		Corp. Budget		150,000.00	V		
	Other Disaster Response and Rescue Equipment	Administrative Division	Shopping		To be procured a	s the need arises		Corp. Budget		50,000.00	V		
	Office Equipment	Administrative Division	Shopping		To be procured a			Corp. Budget		75,000.00	V		
	Communication Equipment	Administrative Division	SVP		To be procured a	s the need arises		Corp. Budget		30,000.00	V		
	Other Machinery and Equipment	Administrative Division	Shopping		To be procured a			Corp. Budget		50,000.00	V		
										355,000.00			
50203220	Semi-Expendable Furniture, Fixtures and Books Expenses											$\neg \neg$	
	Furniture & Fixtures	Administrative Division	Shopping		To be procured in first	t quarter of the year		Corp. Budget		30,000.00	V		
						, , , , , , , , , , , , , , , , , , , ,		-s.p. sudget		30,000.00	-		
				A				Totals		3,864,000.00			
		······································						Grand Total	 	38,284,700.00			

VICTORAL SOTELO Administrative Services Asst. A/BAC Secretariat

Noted by

LINO T. BACEUG Division Manager C / BAC Chairperson Commercial Division

Reviewed as to the Budget Amount and Account Classification:

LEONIZANIO BUTALON OIC, Division Manager

Finance, Administrative & General Services Division

Approved by:

ABRAHAM J. DE DIOS, IR. General Manager C

Notes:

SVP - Small Value Procurement

- Invitation to Bid

- Request for Expression

to Bid

MOOE - Maintenance & Other Operating Expenses

CO - Capital Outlay