

ANNUAL PROCUREMENT PLAN for CY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (brief description of program)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10601010	Land											
	Kadalag-an Pump Station Lot - PS # 5 (200sq. @ P2,000.00)	Administrative Division	Direct Contracting	To be negotiated w/ LGU				Savings	400,000.00		√	
	Expenses for the processing of acquiring a title for the VCWD office Lot	Administrative Division	Direct Contracting	As needed				Savings	300,000.00		√	
	Provision for taxes, licenses, transfer fees and other miscellaneous expenses directly related to donated lots	Administrative Division	Direct Contracting	As needed				Savings	200,000.00		√	
								900,000.00				
10603050	Power Supply Systems											
	Provisions for electrical upgrades, transformers & NONECO charges	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	490,000.00		√	
10603110	Plant-Utility Plant in Service (UPIS)											
	2 units Variable Frequency Drive and Controls @ P250,000.00 each	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	500,000.00		√	
	1 unit Submersible Pump	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	140,000.00		√	
	1 unit Submersible motor	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	140,000.00		√	
	1 set Pump & Motor	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	300,000.00		√	
	Controls Components	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	300,000.00		√	
	NRW Reduction Program:											
	Clustering, District Metered Area and Other Equipments	Engineering Division	SVP	To be procured in second quarter of the year				Corp. Budget	520,000.00		√	
	Research and Development	Engineering Division	SVP	To be procured in third to fourth quarters of the year				Corp. Budget	100,000.00		√	
	Transmission and Distribution Mains (pipes)	Engineering Division	SVP	To be procured in fourth quarter of the year				Corp. Budget	4,500,000.00		√	
	Accessories	Engineering Division	SVP	To be procured in third to fourth quarters of the year				Corp. Budget	210,000.00		√	
								6,710,000.00				
10604010	Buildings											
	Renovation of Office Building	Administrative Division	SVP	To be procured in third quarter of the year				Corp. Budget	300,000.00		√	
10605020	Office Equipment											
	1 unit Printer (CIS-pigment ink) w/ scanner (Commercial)	Commercial Division	Shopping	To be procured in third quarter of the year				Corp. Budget	30,000.00		√	
	3 units Split type Aircon	Administrative Division	SVP	To be procured in third quarter of the year				Corp. Budget	250,000.00		√	
								280,000.00				
10607010	Furniture and Fixtures											
	Furnitures, Cabinets, Dividers, Counters & etc.	Engineering Division	Shopping	To be procured in second quarter of the year				Corp. Budget	350,000.00		√	
Totals									9,030,000.00			

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50213060	Repairs and Maintenance - Transportation Equipment											
	Maint. of Boom Truck	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	30,000.00	√			
	Repair of Tamaraw	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	30,000.00	√			
	Maint. of L-300 Van & PET	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	40,000.00	√			
	Maint. of Adventure	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	40,000.00	√			
	Maint. of 4 units Tricycle	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	30,000.00	√			
	Maint. Of Pick-up	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	30,000.00	√			
								200,000.00				
50213032	Repairs and Maintenance - Plant-Utility Plant in Service (UPIS)											
	Provision for the labor and materials for pump station breakdown	Engr. Production section	Shopping	To be procured as the need arises			Corp. Budget	800,000.00	√			
	Provision for materials and labor for the maintenance of Transmission and Distribution Mains	Engr. Production section	Shopping	To be procured as the need arises			Corp. Budget	700,000.00	√			
	Provisions for Water Meters:											
	Water meter (1/2") & angle valve w/ lockwing (500 sets)	Engr. Maintenance Section	Public Bidding	Fourth Quarter of 2019		Jan. 2020	Corp. Budget	1,025,000.00	√			
	Water meter, 1" (5 pcs)	Engr. Maintenance Section	Shopping/SVP	To be procured as the need arises			Corp. Budget	14,000.00	√			
	Water meter, 1 1/2" (5 pcs)	Engr. Maintenance Section	Shopping/SVP	To be procured as the need arises			Corp. Budget	60,000.00	√			
	Water meter, 2" (2 pcs)	Engr. Maintenance Section	Shopping/SVP	To be procured as the need arises			Corp. Budget	30,000.00	√			
	Water Meter (1/2") (350 sets)	Engr. Maintenance Section	SVP	To be procured as the need arises			Corp. Budget	600,000.00	√			
	Safety Equipments	Engineering Division	Shopping/SVP	To be procured in fourth quarter			Corp. Budget	50,000.00	√			
								3,279,000.00				
50203210	Semi-Expendable Machinery and Equipment Expenses											
	Purchase of Firefighting Equipments	Administrative Division	SVP	To be procured as the need arises			Corp. Budget	150,000.00	√			
	Other Disaster Response and Rescue Equipment	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	50,000.00	√			
	Office Equipment	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	75,000.00	√			
	Communication Equipment	Administrative Division	SVP	To be procured as the need arises			Corp. Budget	30,000.00	√			
	Other Machinery and Equipment	Administrative Division	Shopping	To be procured as the need arises			Corp. Budget	50,000.00	√			
								355,000.00				
50203220	Semi-Expendable Furniture, Fixtures and Books Expenses											
	Furniture & Fixtures	Administrative Division	Shopping	To be procured in first quarter of the year			Corp. Budget	30,000.00	√			
							Totals		3,864,000.00			
							Grand Total		38,284,700.00			

Prepared by:

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Noted by:

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Division Manager C / BAC Chairperson
Commercial Division

Reviewed as to the Budget Amount and Account Classification:

LEONIE ANN P. BUTALON
OIC, Division Manager
Finance, Administrative & General Services Division

Approved by:

ABRAHAM J. DE DIOS, JR.
General Manager C

Notes:

- SVP - Small Value Procurement
- IB - Invitation to Bid
- REI - Request for Expression to Bid
- MOOE - Maintenance & Other Operating Expenses
- CO - Capital Outlay