



Republic of the Philippines  
**VICTORIAS CITY WATER DISTRICT**

QUIRINO STREET, VICTORIAS CITY, NEGROS OCCIDENTAL

TIN 001-005-020-0000

Tel. Nos. (034)399-2865/ 717-6152 Telefax (034)399-3554

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## REQUEST FOR QUOTATION

Victorias City Water District (VCWD), will undertake a Small Value Procurement for the **Supply & of Subdivision Survey and Approval for the three (3) Lots at Villa Victorias** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	: Supply & of Subdivision Survey and Approval for the three (3) Lots at Villa Victorias
Approved Budget for the Contract	: One Hundred Ten Thousand Pesos (Php110,000.00)
Specifications	: See the attached Technical Specifications
Location	: Victorias City Water District, Victorias City
Delivery Terms	: Three (3) months from the receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current SEC Registration Certificate, DTI Registration Certificate, Mayor's Permit, Income/ Business Tax Return, PhilGEPS Registration Certificate, Price Quotation Form (Annex "A"), Statement of Compliance, Schedule of Requirements, Notarized Omnibus Sworn Statement accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of the quotation and eligibility documents is on or before 12:00 P.M. of September 12, 2019 at the Victorias City Water District. Place all documents in a properly labeled and sealed envelope.

For inquiry, you may contact us at tel. nos. (034) 399-2865 or (034) 399-3554.

Very truly yours,

(original signed)  
LINO CORNELIO CECILIO T. BASCUG  
Bids and Awards Committee Chairperson

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

**BIDS AND AWARDS COMMITTEE**

VICTORIAS CITY WATER DISTRICT  
 Quirino St., Victorias City, Negros Occidental  
 Telephone No. (034) 399-3554 or 399-2865  
 Email: [victoriacitywd@yahoo.com.ph](mailto:victoriacitywd@yahoo.com.ph)

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

(Columns (1) , (2), (3) and (4) are to be filled up by the Procuring Entity)				(Column (5) and (6) are to be filled by the Supplier)	
Pay Item No.	Description	Unit	Quantity	Unit Price(Peso)	Amount(Peso)
(1)	(2)	(3)	(4)	(5)	(6)
1	Subdivision Survey and Approval for the three (3) Lots at Villa Victorias (Lot 1, Block 3 into two (2) sublots of NHA's Yolanda Permanent Housing Program)	lot	1		
Total (Inclusive of VAT)					

*\*Suppliers are encouraged to conduct site inspection before submission of their quotation*

*\*Suppliers must specify the brand of the item(s) to be supplied*

(Amount in Words)

\_\_\_\_\_

\_\_\_\_\_

The above-quoted prices are inclusive of all cost and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

# ***TECHNICAL SPECIFICATIONS***

<b>Item</b>	<b>Specification</b>	<b>Statement of Compliance</b>
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.
	<b>Subdivision Survey and Approval for the three (3) Lots at Villa Victorias (Lot 1, Block 3 into two (2) sublots of NHA's Yolanda Permanent Housing Program)</b>	
	<b>Scope of work:</b>	
<b>1</b>	Subdivision Survey	
<b>2</b>	Preparation, Submittal and Follow-up of complete survey returns and its technical description of the subdivided lots to the Land Registration Authority (LRA)	
<b>3</b>	Endorsement of the approved subdivision plan and corresponding technical descriptions of the subdivided lots in the name of the registered owners	
<b>4</b>	Payment Terms: 25% upon signing of contract 25% upon submittal of subdivision plan to LRA 50% upon presentation of approved subdivision plan	

I hereby certify to comply with all the above Technical Specifications.

\_\_\_\_\_  
Name of Company/ Bidder

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date

# ***SCHEDULE OF REQUIREMENTS***

<b>ITEM</b>	<b>SCHEDULE OF REQUIREMENTS</b>	<b>QUANTITY</b>	<b>CONTRACT DURATION</b>
1	Subdivision Survey and Approval for the three (3) Lots at Villa Victorias (Lot 1, Block 3 into two (2) sublots of NHA's Yolanda Permanent Housing Program)	1 lot	Within Three (3) months upon receipt of Notice to Proceed

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Name of Company/ Bidder

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date

## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

*[JURAT]*

\* This form will not apply for WB funded projects.