

ANNUAL PROCUREMENT PLAN for CY 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (brief description of program)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
155	Office Supplies Inventory											
		Administrative Division	Shopping					Corp. Budget	170,000.00	√		
		Commercial Division	Shopping					Corp. Budget	150,000.00	√		
		Engineering Division	Shopping					Corp. Budget	20,000.00	√		
		Office of the General Manager	Shopping					Corp. Budget	10,000.00	√		
		Office of the Board of Directors	Shopping					Corp. Budget	10,000.00	√		
									360,000.00			
168	Construction Materials Inventory											
	Volumetric water meter (1/2") & angle valve w/ lockwing (500 sets @ P 2,050.00)	Engr. Maintenance Section	Public Bidding		Fourth Quarter of 2018		Jan. 2019	Corp. Budget	1,025,000.00	√		
	Water meter, 1" (5 pcs)	Engr. Maintenance Section	Shopping/SVP					Corp. Budget	14,000.00	√		
	Water meter, 1 1/2" (5 pcs)	Engr. Maintenance Section	Shopping/SVP					Corp. Budget	60,000.00	√		
	Water meter, 2" (2 pcs)	Engr. Maintenance Section	Shopping/SVP					Corp. Budget	30,000.00	√		
									1,129,000.00			
201	Land and Land Rights											
	Kadalag-an Pump Station Lot - PS # 5 (200sq. @ P2,000.00)	Administrative Division	Direct Contracting					Corp. Budget	400,000.00		√	
	Expenses for the processing of acquiring a title for the VCWD office Lot	Administrative Division	Direct Contracting					Corp. Budget	300,000.00		√	
	Provision for taxes, licenses, transfer fees and other miscellaneous expenses directly related to donated lots	Administrative Division	Direct Contracting					Corp. Budget	200,000.00		√	
									900,000.00			
205	Electrification, Power and Energy Structures (power production equipment)											
	1 lump Provision for Wires, Electric Post, Electric Meter, Transformers & other Accessories	Engr. Production section	SVP					Corp. Budget	200,000.00		√	
211	Office Buildings											
	Renovation and Extension of Office Building	Administrative Division	SVP					Corp. Budget	350,000.00		√	
221	Office Equipment											
	2 unit Standing type Aircon	Administrative Division	SVP					Corp. Budget	200,000.00		√	
	2 units printer (Commercial)	Commercial Division	Shopping					Corp. Budget	20,000.00	√		
									220,000.00			
								Totals	3,159,000.00			

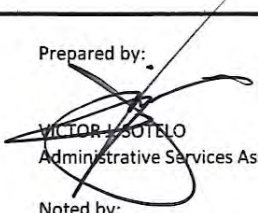
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222	Furniture & Fixtures											
	Furnitures, Cabinets, Dividers, Counters & etc.	Engineering Division	Shopping	To be procured in second quarter of the year				Corp. Budget	350,000.00		√	
223	IT Equipment & Software											
	Network Server (Factory Assembled)	Finance, Admin. & Comm.	Shopping	To be procured in first quarter of the year				Corp. Budget	120,000.00		√	
	2 units computer @ P 45, 000.00 each (Admin.)	Administrative Division	Shopping	To be procured in first quarter of the year				Corp. Budget	90,000.00		√	
	1 unit computer @ P 50, 000.00 (Teller #2)	Comm. & Eng'r. Division	Shopping	To be procured in second quarter of the year				Corp. Budget	50,000.00		√	
								260,000.00				
229	Communication Equipment											
	5 units Cellphone @ P15,000.00 each (BOD)	Administrative Division	SVP	To be procured in first quarter of the year				Corp. Budget	75,000.00	√		
	4 units Radio Handset	Engineering Division	SVP	To be procured in first quarter of the year				Corp. Budget	36,000.00	√		
								111,000.00				
240	Other Machinery and Equipment											
	Automation of Pumphouses (Remote monitoring and controls)	Engr. Production section	SVP	To be procured in first to second quarters of the year				Corp. Budget	420,000.00		√	
	Provision for the purchase of maintenance tools	Engineering Division	Shopping	To be procured as the need arises				Corp. Budget	150,000.00	√		
								570,000.00				
250.1	Other Property, Plant and Equipment (pumping equipment)											
	2 units Variable Frequency Drive and Controls @ P250,000.00 each	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	500,000.00		√	
	2 units Pressure Regulating Valve and Accessories @ P125,000.00 each	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	250,000.00		√	
	1 unit Flow Meter	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	190,000.00		√	
	1 unit Submersible Pump	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	140,000.00		√	
	1 unit Submersible motor	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	140,000.00		√	
	1 set Pump & Motor	Engineering Division	SVP	To be procured as the need arises				Corp. Budget	300,000.00		√	
	Other Miscellaneous Equipments, Soft Starter, and Motor Controls Components	Engineering Division	Shopping	To be procured as the need arises				Corp. Budget	300,000.00	√		
	Toreno Pump Station:											
	1 lump Pump House	Engineering Division	SVP	To be procured in first quarter of the year				Corp. Budget	450,000.00		√	
	NRW Reduction Program:											
	Clustering, District Metered Area and Other Equipments	Engineering Division	SVP	To be procured in second quarter of the year				Corp. Budget	200,000.00		√	
	Research and Development	Engineering Division	SVP	To be procured in third to fourth quarters of the year				Corp. Budget	100,000.00		√	
								2,570,000.00				
Totals								3,861,000.00				

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250.2	Other Property, Plant and Equipment (Water Treatment Equipment)											
	4 units Variable Capacity Dosing Pump and Accessories @ 50,000.00 each	Engr. Production section	Shopping	To be procured in first quarter of the year				Corp. Budget	200,000.00			√
250.3	Other Property, Plant and Equipment (Transmission & Distribution Mains)											
	Materials for the replacement, upgrade and extention of Transmission and Distribution Mains(pipes)	Engr. Maintenance Section	Shopping/SVP	To be procured as the need arises				Corp. Budget	600,000.00			√
749	Other Personnel Benefits											
	Hospitalization Insurance	Administrative Division	Public Bidding	Fourth Quarter of 2018		Feb. 2019	Corp. Budget	600,000.00	√			
755	Office Supplies Expenses											
	Administrative & Finance Division misc. office supplies	Administrative Division	Shopping	To be procured as the need arises				Corp. Budget	50,000.00	√		
	Commercial Division misc. office supplies	Commercial Division	Shopping	To be procured as the need arises				Corp. Budget	10,000.00	√		
	Engr. Production section misc. office supplies	Engineering Division	Shopping	To be procured as the need arises				Corp. Budget	5,000.00	√		
	Engr. Maintenance Section misc. office supplies	Engineering Division	Shopping	To be procured as the need arises				Corp. Budget	5,000.00	√		
	Safety Equipments	Engineering Division	Shopping	To be procured as the need arises				Corp. Budget	50,000.00	√		
								120,000.00				
760	Medical, Dental and Laboratory Supplies Expenses											
	Provision of chemicals for water treatment	Engr. Production section	SVP	To be procured in January 2019 w/ staggered delivery				Corp. Budget	962,500.00	√		
	Bacti-test of 170 samples @ P300/sample	Engr. Production section	Shopping	To be procured monthly				Corp. Budget	51,000.00	√		
	Physical/chemical test of 15 samples (P13,000 /sample/year)	Engr. Production section	Shopping	To be procured in third quarter of the year				Corp. Budget	195,000.00	√		
	Chlorine Residual Kit (consumables) & Other Laboratory Supplies	Engr. Production section	Shopping	To be procured as the need arises				Corp. Budget	70,000.00	√		
								1,278,500.00				
761.1	Gasoline, Oil and Lubricants Expenses (for generating sets)											
	Provision for Power Failure and Calamity 840 hrs./yr. x 15 liters/hr. x P38.50/liter (For generating sets)	Engr. Production section	Shopping	To be procured as the need arises				Corp. Budget	485,100.00	√		
761.2	Gasoline, Oil and Lubricants Expenses (motor oil for generation sets)											
	Motor oil for generating sets	Engr. Production section	Shopping	To be procured as the need arises				Corp. Budget	30,000.00	√		
Totals								3,313,600.00				

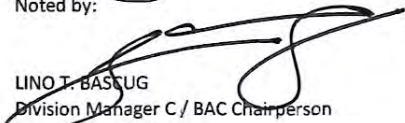
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761.3	Gasoline, Oil & Lubricants Expenses (for vehicles)											
	Diesel Fuel of Adventure, 2 units L-300 Van and Boom Truck	Adm. & Eng'r. Divisions	Direct Contracting			To be procured as the need arises	Corp. Budget	170,000.00	√			
	Diesel Fuel of Pick-up	Administrative Division	Direct Contracting			To be procured as the need arises	Corp. Budget	55,000.00	√			
	Gasoline of Tamaraw	Engineering Division	Direct Contracting			To be procured as the need arises	Corp. Budget	55,000.00	√			
	Gasoline of 4 tricycle	Adm., Comm. & Eng'r. Div.	Direct Contracting			To be procured as the need arises	Corp. Budget	135,000.00	√			
	Grease, oil, etc.	Adm., Comm. & Eng'r. Div.	Direct Contracting			To be procured as the need arises	Corp. Budget	35,000.00	√			
								450,000.00				
767.1	Electricity Expenses (Pump Stations)											
	P.S. No. 1	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	490,000.00	√			
	P.S. No. 2	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	1,450,000.00	√			
	P.S. No. 3	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	2,170,000.00	√			
	P.S. No. 4	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	2,860,000.00	√			
	P.S. No. 5	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	570,000.00	√			
	P.S. No. 6	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	880,000.00	√			
	P.S. No. 7 (Terravile)	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	2,170,000.00	√			
	Yolanda Pump Stations	Engr. Production section	Direct Contracting			To be paid monthly based on monthly bill	Corp. Budget	1,200,000.00	√			
								11,790,000.00				
767.2	Electricity Expenses (Admin. Building)											
	Electric power for the Admin. Building	Administrative Division	Direct Contracting			To be paid monthly based on monthly electric bill	Corp. Budget	385,000.00	√			
771	Postage & Deliveries											
	LBC, Postage	Administrative Division	Direct Contracting			To be procured as the need arises	Corp. Budget	40,000.00	√			
772	Telephone Expenses - Landline											
	Telephone	Administrative Division	Direct Contracting			To be paid monthly based on monthly telephone bill	Corp. Budget	30,000.00	√			
773	Telephone Expenses - Mobile											
	Cell Cards/Load	Various End-Users	Direct Contracting			To be procured monthly	Corp. Budget	98,400.00	√			
Totals								12,793,400.00				

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850	Repairs and Maintenance - Other Property, Plant and Equipment (Pumping Equipment)											
	Provision for the labor and materials for pump station breakdown	Engr. Production section	Shopping	To be procured as the need arises				Corp. Budget	800,000.00	√		
	Provision for materials and labor for the maintenance of Transmission and Distribution Mains	Engr. Production section	Shopping	To be procured as the need arises				Corp. Budget	700,000.00	√		
								1,500,000.00				
								Totals	1,500,000.00			
								Grand Total	27,298,000.00			

Prepared by:


 VICTOR J. SOTELO
 Administrative Services Asst. A/BAC Secretariat

Noted by:

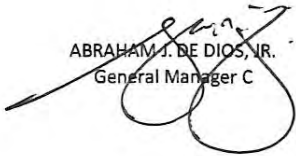

 LINO T. BASCUG
 Division Manager C/ BAC Chairperson
 Commercial Division

Reviewed as to the Budget Amount and Account Classification:


 ALINA B. AGRAVIADOR
 Division Manager C
 Finance, Administrative & General Services Division


 LEONIL ANNE BUTALON
 Senior Corporate Accountant A

Approved by:


 ABRAHAM J. DE DIOS, JR.
 General Manager C

Notes:

- SVP - Small Value Procurement
- IB - Invitation to Bid
- REI - Request for Expression to Bid
- MOOE - Maintenance & Other Operating Expenses
- CO - Capital Outlay