



Republic of the Philippines
VICTORIAS CITY WATER DISTRICT
Victorias City, Negros Occidental
Tel. No.: 399-2865/399-3554
Email: victoriacitywd@yahoo.com.ph
Website: victoriacitywd.gov.ph

REQUEST FOR QUOTATION

Victorias City Water District (VCWD), will undertake a Small Value Procurement for the "Supply and Delivery of Sodium Hypochlorite NaOCl (in liquid form)" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	: Supply and Delivery of Sodium Hypochlorite NaOCl (in liquid form)
Approved Budget for the Contract	: Two Hundred Seventy Five Thousand Pesos (Php 275,000.00)
Specifications	: See the attached Technical Specifications
Location	: Victorias City Water District
Delivery Terms	: Seven (7) days from the receipt of the Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, Income/ Business Tax Return, PhilGEPS Registration Certificate, Statement of Compliance, Schedule of Requirements, Omnibus Sworn Statement, and Price Quotation Form (Annex "A").

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of the quotation and eligibility documents is on or before 5:00 P.M. of March 13, 2018 at the Victorias City Water District. Place all documents in a properly labeled and sealed envelope.

Please see attached for the design.

For inquiry, you may contact us at tel. nos. (034) 399-2865 or (034) 399-3554.

Very truly yours,

(original signed)

LINO CORNELIO CECILIO T. BASCUG
Bids and Awards Committee Chairperson

PRICE QUOTATION FORM

Date: _____

BIDS AND AWARDS COMMITTEE

VICTORIAS CITY WATER DISTRICT

Quirino St., Victorias City, Negros Occidental

Telephone No. (034) 399-3554 or 399-2865

Email: victoriacitywd@yahoo.com.ph

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

(Columns (1) , (2), (3) and (4) are to be filled up by the Procuring Entity)				(Column (5) and (6) are to be filled by the Supplier)	
Pay Item No.	Description	Unit	Quantity	Unit Price(Peso)	Amount(Peso)
(1)	(2)	(3)	(4)	(5)	(6)
1	Sodium Hypochlorite NaOCl (in liquid form)	drum	50		
	Specifications:				
	*Concentration: Minimum of 7.1%				
	*Specific gravity: 1.1				
	*Packaging: in 200 liters drum container(220kg/drum) (Drum container is not included in the sale of the product)				
	Certification Requirements:				
	*Certificate of Chemical Analysis				
	* Certificate of Distributorship from the Manufacturer (for Authenticity of product sold)				
	* BFAD or FDA Certificate (proof that the product sold is safe for water treatment)				
	Terms of Delivery:				
	* Staggered Basis of Delivery				
	*Delivery shall depend on Victorias City Water District advice on the date and quantity				
	* FOB Victorias City				
Total (Inclusive of VAT)					

**Suppliers are encouraged to conduct site inspection before submission of their quotation*

(Amount in Words)

The above-quoted prices are inclusive of all cost and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

Technical Specifications

I hereby certify to comply with all the above Technical Specifications.

Item	Specification	Statement of Compliance
		Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.
1	Sodium Hypochlorite NaOCl (in liquid form)	
	*Concentration: Minimum of 7.1%	
	*Specific gravity: 1.1	
	*Packaging: in 200 liters drum container(220kg/drum) (Drum container is not included in the sale of the product)	

Name of Company/ Bidder

Signature over Printed Name

Date

SCHEDULE OF REQUIREMENTS

ITEM	SCHEDULE OF REQUIREMENTS	QUANTITY	Unit	CONTRACT DURATION
1	Sodium Hypochlorite NaOCl (in liquid form)	50	drum	Within Seven (7) days upon receipt of the Notice to Proceed

I hereby certify to comply and deliver all the above requirements.

Name of Company/ Bidder

Signature over Printed Name

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

[JURAT]

* This form will not apply for WB funded projects.