



Republic of the Philippines
VICTORIAS CITY WATER DISTRICT
Victorias City, Negros Occidental
Tel. No.: 399-2865/399-3554
Email: victoriacitywd@yahoo.com.ph
Website: victoriacitywd.gov.ph

REQUEST FOR QUOTATION

Victorias City Water District (VCWD), will undertake a Small Value Procurement for the "Supply & Delivery of Distribution Transformer" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project	: Supply & Delivery of Distribution Transformer
Approved Budget for the Contract	: Php 362,000.00 (Three Hundred Sixty Two Thousand Pesos)
Specifications	: See the attached Technical Specifications
Location	: Victorias City Water District
Delivery Terms	: Fifteen (15) days from the receipt of the Purchase Order

Interested suppliers are required to submit their valid and current SEC Registration Certificate, DTI Registration Certificate, Mayor's Permit, Income/ Business Tax Return, PhilGEPS Registration Certificate, Statement of Compliance, Schedule of Requirements, Notarized Omnibus Sworn Statement, and Price Quotation Form (Annex "A").

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of the quotation and eligibility documents is on or before 1:30 P.M. of December 21, 2017 at the Victorias City Water District. Place all documents in a properly labeled and sealed envelope.

For inquiry, you may contact us at tel. nos. (034) 399-2865 or (034) 399-3554.

Very truly yours,

(original signed)

LINO CORNELIO CECILIO T. BASCUG
Bids and Awards Committee Chairperson

PRICE QUOTATION FORM

Date: _____

BIDS AND AWARDS COMMITTEE

VICTORIAS CITY WATER DISTRICT

Quirino St., Victorias City, Negros Occidental

Telephone No. (034) 399-3554 or 399-2865

Email: victoriacitywd@yahoo.com.ph

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

(Columns (1) , (2), (3) and (4) are to be filled up by the Procuring Entity)				(Column (5) and (6) are to be filled by the Supplier)	
Pay Item No.	Description	Unit	Quantity	Unit Price(Peso)	Amount(Peso)
(1)	(2)	(3)	(4)	(5)	(6)
1	Distribution transformer 25KVA Brand new, Single phase, Pole mounted, double bushing with 2-2 1/2% Taps above vand below normal, 13200 / 7620 - 120/240 volts, 60 hertz Note: Observe Compatibility of polarity and Impedance	unit	3		
2	Connector, Hotline clamp No. 2-4/0 Max	unit	3		
3	Fuse cut-out, 100 Amperes, 15 KV	unit	6		
4	Lightning Arrester, 10 KV	unit	3		
5	Fuse link, 5 K	unit	6		
6	Fuse Cut-out & Lightning Arrester Bracket	unit	3		
7	Secondary rack (galvanized w/ 2 spools)	set	1		
8	Stirrups, # 2-4/0 max	unit	3		
9	Kilowatt hour meter (GE KV2C+,3 phase Form 48A, 4 wire delta 120-480 volts, with soft switch TKRG, with ERC seal, Sticker and result of ERC meter test Unprogram)	unit	1		
10	Machine bolt 5/8 x 10	pcs	8		
11	Transformer Cluster Hanger, upper and lower	set	3		
12	Copper Wire, stranded, #6 THW	m	30		
13	Meter box, Stainless	unit	1		
14	Royal cord, 4 wire, #10AWG, with red, black, green, white color	m	18		
15	Current Transformer ratio: 100:5,window 2 inches Ø, 600volts, with TRF: 2 or 4 metering class:0.3	unit	3		
16	Current Transformer box Stainless	unit	1		

17	Warranty all items : 1 year				
Total (Inclusive of VAT)					

**Suppliers are encouraged to conduct site inspection before submission of their quotation*

(Amount in Words)

The above-quoted prices are inclusive of all cost and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact No.

Technical Specifications

Item	Specification	Statement of Compliance
1	Distribution transformer 25KVA Brand new, Single phase, Pole mounted, double bushing with 2-2 1/2% Taps above and below normal, 13200 / 7620 - 120/240 volts, 60 hertz Note: Observe Compatibility of polarity and Impedance	<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.</p>
2	Connector, Hotline clamp No. 2-4/0 Max	
3	Fuse cut-out, 100 Amperes, 15 KV	
4	Lightning Arrester, 10 KV	
5	Fuse link, 5 K	
6	Fuse Cut-out & Lightning Arrester Bracket	
7	Secondary rack (galvanized w/ 2 spools)	
8	Stirrups, # 2-4/0 max	
9	Kilowatt hour meter (GE KV2C+, 3 phase Form 48A, 4 wire delta 120-480 volts, with soft switch TKRG, with ERC seal Sticker and result of ERC meter test Unprogram)	
10	Machine bolt 5/8 x 10	
11	Transformer Cluster Hanger, upper and lower	
12	Copper Wire, stranded, #6 THW	
13	Meter box, Stainless	
14	Royal cord, 4 wire, #10AWG, with red, black, green, white color	
15	Current Transformer ratio: 100:5, window 2 inches \emptyset , 600volts, with TRF: 2 or 4 metering class:0.3	
16	Current Transformer box Stainless	

17	Warranty: 1 year	
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I hereby certify to comply with all the above Technical Specifications.

Name of Company/ Bidder

Signature over Printed Name

Date

SCHEDULE OF REQUIREMENTS

ITEM	SCHEDULE OF REQUIREMENTS	UNIT	QUANTITY	CONTRACT DURATION
1	Distribution transformer 25KVA Brand new, Single phase, Pole mounted, double bushing with 2-2 1/2% Taps above vand below normal, 13200 / 7620 - 120/240 volts, 60 hertz Note: Observe Compatibility of polarity and Impedance		3	Within Fifteen (15) days upon receipt of Purchase Order
2	Connector, Hotline clamp No. 2-4/0 Max		3	
3	Fuse cut-out, 100 Amperes, 15 KV		6	
4	Lightning Arrester, 10 KV		3	
5	Fuse link, 5 K		6	
6	Fuse Cut-out & Lightning Arrester Bracket		3	
7	Secondary rack (galvanized w/ 2 spools)		1	
8	Stirrups, # 2-4/0 max		3	
9	Kilowatt hour meter (GE KV2C+,3 phase Form 48A, 4 wire delta 120-480 volts, with soft switch TKRG, with ERC seal, Sticker and result of ERC meter test Unprogram)		1	
10	Machine bolt 5/8 x 10		8	
11	Transformer Cluster Hanger, upper and lower		3	
12	Copper Wire, stranded, #6 THW		30	
13	Meter box, Stainless		1	
14	Royal cord, 4 wire, #10AWG, with red, black, green, white color		18	
15	Current Transformer ratio: 100:5,window 2 inches Ø, 600volts, with TRF: 2 or 4 metering class:0.3		3	
16	Current Transformer box Stainless		1	
17	Warranty			

I hereby certify to comply and deliver all the above requirements.

Name of Company/ Bidder

Signature over Printed Name

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *Select one, delete the other:*

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *duly notarized Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____