

**GENERAL CONDITIONS**

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration ; or
3. Bidders must submit necessary business permits ( SEC, LGU, DTI , CDA, etc.), & Income/Business Tax Return;
4. Omnibus Sworn Statement;
5. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

*Your Company Name*

*PHILGEPS Reference No.*

6. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award(Indicate the days of delivery in the Bidder's Certificate box)
7. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
8. Price validity shall be for a period of three(3) months;
9. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC);
10. Transaction with (Name of Agency) shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
11. Failure to comply with these conditions shall mean disqualification of your bid proposal

**SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION**

Date: \_\_\_\_\_

*After having carefully read and accepted  
Your General Conditions, I/We quote you on the item/s at  
price/s noted at the back for immediate delivery and  
shipment which can be made in \_\_\_\_\_  
days from receipt of the Notice of Award.*

\_\_\_\_\_  
***Print Name & Signature of***

***Authorized Representative***

\_\_\_\_\_  
***Company Tel./Fax/Mobile No.***

\_\_\_\_\_  
***Company Tax Identification No. (TIN)***