VICTORIAS CITY WATER DISTRCT

FUNCTIONAL CHART

BOARD OF DIRECTORS

The policy making body of the Water District. Formulates and approves plans and policies for the welfare of the Water District

General Manager C

Implements the plans & policies set by the Board of Directors. Responsible for overall operations of the Water District. Has the appointing power over all personnel.

Administrative and General Services Division

Responsible for the administrative management of the District. Creates programs for development and welfare of the Districts' employees. Responsible for the recruitment and training of qualified personnel for the District. Ensures proper maintenance and use of the District's buildings, facilities, equipments & vehicles.

Finance and Commercial Division

Responsible for the active customer service and management of the consumers' account. Responsible for the billing & collection of water sales; recording & posting of payments & public information. Acts promptly & satisfactorily on customer complaints & queries.

Engineering, Construction, Production and Water Quality Division

Responsible for the overall management of the water system, from production to distribution and maintenance. In-charge of the implementation & construction of new water system projects.