

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2013

Agency Name: VICTORIAS CITY WATER DISTRICT
Agency Code:

Book No.
Account Title:
Account Code

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (Date Liquidated)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
ALINA B. AGRAVIADOR	1/10/2013	Submit documents	DV#13-01-0013	2,000.00					1/31/2013
ALINA B. AGRAVIADOR	1/30/2013	Submit documents	DV#13-02-0044	10,000.00					2/28/2013
PAULINO M. CRUZ	1/23/2013	LWUA	DV#13-01-0030	10,000.00					3/31/2013
PAULINO M. CRUZ	2/25/2013	LWUA	DV#13-02-0100	12,000.00					3/31/2013
ALINA B. AGRAVIADOR	3/20/2013	World Water Day	DV#13-03-0158	5,000.00					3/31/2013
ELVIN I. MONTES	3/25/2013	Vehicle registration	DV#13-03-0167	5,000.00					5/31/2013
PAULINO M. CRUZ	5/20/2013	LWUA	DV#13-05-0261	14,000.00					6/30/2013
ELVIN I. MONTES	2/18/2013	Vehicle registration	DV#13-02-0088	5,000.00					8/31/2013
ELVIN I. MONTES	5/21/2013	Vehicle registration	DV#13-05-0265	4,500.00					8/31/2013
ELVIN I. MONTES	5/29/2013	Vehicle registration	DV#13-05-0280	4,500.00					8/31/2013
ELVIN I. MONTES	8/16/2013	BOD's Plane ticket	DV#13-08-0467	8,000.00					8/31/2013
ELVIN I. MONTES	8/12/2013	Vehicle registration	DV#13-08-0456	4,000.00					9/30/2013
PAULINO M. CRUZ	8/28/2013	LWUA	DV#13-08-0479	12,000.00					9/30/2013
ELVIN I. MONTES	3/25/2013	Vehicle registration	DV#11-03-0168	4,500.00					12/31/2013
ELVIN I. MONTES	10/2/2013	Vehicle registration	DV#13-10-0570	4,500.00					12/31/2013
PAULINO M. CRUZ	12/5/2013	ANOWD Relief Operation	DV#13-12-0700	6,000.00					12/31/2013
PAULINO M. CRUZ	12/5/2013	LWUA	DV#13-12-0702	12,000.00					12/31/2013
2. Foreign Travel									
3. Special Activities/ Projects									
B. Advances to Regular Disbursing Officers									

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (Date Liquidated)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
1. Payroll									
MERLINDA BAUYA	1/7/2013	Salaries	DV#13-01-0006	71,600.00					1/31/2013
MERLINDA BAUYA	1/15/2013	Salaries	DV#13-01-0018	86,043.00					1/31/2013
MERLINDA BAUYA	1/22/2013	Salaries	DV#13-01-0025	88,460.00					1/31/2013
MERLINDA BAUYA	1/31/2013	Salaries	DV#13-01-0045	97,926.78					1/31/2013
MERLINDA BAUYA	1/7/2013	Per Diem-BOD	DV#13-01-0009	9,720.00					1/31/2013
MERLINDA BAUYA	1/28/2013	Per Diem-BOD	DV#13-01-0035	12,150.00					1/31/2013
MERLINDA BAUYA	1/11/2013	Job Order	DV#13-01-0015	2,250.00					1/31/2013
MERLINDA BAUYA	1/18/2013	Job Order	DV#13-01-0021	2,150.00					1/31/2013
MERLINDA BAUYA	1/25/2013	Job Order	DV#13-01-0032	2,150.00					1/31/2013
MERLINDA BAUYA	1/16/2013	Clothing	DV#13-01-0019	150,000.00					1/31/2013
MERLINDA BAUYA	2/7/2013	Salaries	DV#13-02-0074	62,200.00					2/28/2013
MERLINDA BAUYA	2/14/2013	Salaries	DV#13-02-0081	88,380.00					2/28/2013
MERLINDA BAUYA	2/22/2013	Salaries	DV#13-02-0093	90,020.00					2/28/2013
MERLINDA BAUYA	2/27/2013	Salaries	DV#13-02-0103	115,850.00					2/28/2013
MERLINDA BAUYA	2/4/2013	Per Diem-BOD	DV#13-02-0065	12,150.00					2/28/2013
MERLINDA BAUYA	2/25/2013	Per Diem-BOD	DV#13-02-0098	12,150.00					2/28/2013
MERLINDA BAUYA	2/1/2013	Job Order	DV#13-02-0062	2,150.00					2/28/2013
MERLINDA BAUYA	2/8/2013	Job Order	DV#13-02-0076	2,290.00					2/28/2013
MERLINDA BAUYA	2/15/2013	Job Order	DV#13-02-0084	1,750.00					2/28/2013
MERLINDA BAUYA	2/22/2013	Job Order	DV#13-02-0094	1,750.00					2/28/2013
MERLINDA BAUYA	3/7/2013	Salaries	DV#13-03-0125	52,310.00					3/31/2013
MERLINDA BAUYA	3/15/2013	Salaries	DV#13-03-0142	83,210.00					3/31/2013
MERLINDA BAUYA	3/22/2013	Salaries	DV#13-03-0163	91,990.00					3/31/2013
MERLINDA BAUYA	3/27/2013	Salaries	DV#13-03-0169	101,595.00					3/31/2013
MERLINDA BAUYA	3/4/2013	Per Diem-BOD	DV#13-03-0119	12,150.00					3/31/2013
MERLINDA BAUYA	3/18/2013	Per Diem-BOD	DV#13-03-0148	12,150.00					3/31/2013
MERLINDA BAUYA	3/1/2013	Job Order	DV#13-03-0117	1,500.00					3/31/2013
MERLINDA BAUYA	3/8/2013	Job Order	DV#13-03-0127	1,250.00					3/31/2013
MERLINDA BAUYA	3/14/2013	Job Order	DV#13-03-0146	3,200.00					3/31/2013
MERLINDA BAUYA	3/22/2013	Job Order	DV#13-03-0161	1,500.00					3/31/2013
MERLINDA BAUYA	4/5/2013	Salaries	DV#13-04-0184	76,430.00					4/30/2013
MERLINDA BAUYA	4/12/2013	Salaries	DV#13-04-0196	86,600.00					4/30/2013
MERLINDA BAUYA	4/19/2013	Salaries	DV#13-04-0206	79,570.00					4/30/2013

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (Date Liquidated)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
MERLINDA BAUYA	4/26/2013	Salaries	DV#13-04-0215	97,585.00					4/30/2013
MERLINDA BAUYA	4/22/2014	Per Diem-BOD	DV#13-04-0209	12,150.00					4/30/2013
MERLINDA BAUYA	4/29/2014	Per Diem-BOD	DV#13-04-0218	12,150.00					4/30/2013
MERLINDA BAUYA	4/5/2013	Job Order	DV#13-04-0189	3,700.00					4/30/2013
MERLINDA BAUYA	4/12/2013	Job Order	DV#13-04-0197	3,200.00					4/30/2013
MERLINDA BAUYA	4/19/2013	Job Order	DV#13-04-0208	4,800.00					4/30/2013
MERLINDA BAUYA	4/29/2013	Job Order	DV#13-04-0218	4,540.00					4/30/2013
MERLINDA BAUYA	5/7/2013	Salaries	DV#13-05-0237	59,820.00					5/31/2013
MERLINDA BAUYA	5/10/2013	Salaries	DV#13-05-0253	76,210.00					5/31/2013
MERLINDA BAUYA	5/22/2013	Salaries	DV#13-05-0266	82,880.00					5/31/2013
MERLINDA BAUYA	5/31/2013	Salaries	DV#13-05-0282	105,680.00					5/31/2013
MERLINDA BAUYA	5/6/2013	Per Diem-BOD	DV#13-05-0236	12,150.00					5/31/2013
MERLINDA BAUYA	5/27/2013	Per Diem-BOD	DV#13-05-0273	12,150.00					5/31/2013
MERLINDA BAUYA	5/10/2013	Job Order	DV#13-05-0250	2,500.00					5/31/2013
MERLINDA BAUYA	5/31/2013	Job Order	DV#13-05-0283	3,000.00					5/31/2013
MERLINDA BAUYA	6/7/2013	Salaries	DV#13-06-0303	51,580.00					6/30/2013
MERLINDA BAUYA	6/14/2013	Salaries	DV#13-06-0325	90,050.00					6/30/2013
MERLINDA BAUYA	6/21/2013	Salaries	DV#13-06-0336	78,700.00					6/30/2013
MERLINDA BAUYA	6/28/2013	Salaries	DV#13-06-0341	122,765.00					6/30/2013
MERLINDA BAUYA	6/11/2013	Per Diem-BOD	DV#13-06-0314	12,150.00					6/30/2013
MERLINDA BAUYA	6/18/2013	Per Diem-BOD	DV#13-06-0331	12,150.00					6/30/2013
MERLINDA BAUYA	6/7/2013	Job Order	DV#13-06-0306	1,250.00					6/30/2013
MERLINDA BAUYA	6/14/2013	Job Order	DV#13-06-0326	3,200.00					6/30/2013
MERLINDA BAUYA	6/21/2013	Job Order	DV#13-06-0337	2,600.00					6/30/2013
MERLINDA BAUYA	6/28/2013	Job Order	DV#13-06-0342	3,643.75					6/30/2013
MARLYN M. BUTALON	7/5/2013	Salaries	DV#13-07-0368	61,020.00					7/31/2013
MARLYN M. BUTALON	7/15/2013	Salaries	DV#13-07-0386	101,925.00					7/31/2013
MARLYN M. BUTALON	7/22/2013	Salaries	DV#13-07-0402	96,180.00					7/31/2013
MARLYN M. BUTALON	7/31/2014	Salaries	DV#13-07-0418	131,620.00					7/31/2013
MARLYN M. BUTALON	7/8/2013	Per Diem-BOD	DV#13-07-0372	9,720.00					7/31/2013
MARLYN M. BUTALON	7/23/2013	Per Diem-BOD	DV#13-07-0404	9,720.00					7/31/2013
MARLYN M. BUTALON	7/5/2013	Job Order	DV#13-07-0370	2,450.00					7/31/2013
MARLYN M. BUTALON	7/12/2013	Job Order	DV#13-07-0382	3,500.00					7/31/2013
MARLYN M. BUTALON	7/19/2013	Job Order	DV#13-07-0401	4,500.00					7/31/2013
MARLYN M. BUTALON	7/26/2013	Job Order	DV#13-07-0412	7,187.50					7/31/2013

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (Date Liquidated)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
MARLYN M. BUTALON	8/7/2013	Salaries	DV#13-08-0445	70,290.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/15/2013	Salaries	DV#13-08-0466	103,120.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/22/2013	Salaries	DV#13-08-0471	92,950.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/30/2013	Salaries	DV#13-08-0483	120,550.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/5/2013	Per Diem-BOD	DV#13-08-0440	9,720.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/29/2013	Per Diem-BOD	DV#13-08-0481	9,720.00					8/31/2013
MARLYN M. BUTALON	8/2/2013	Job Order	DV#13-08-0438	8,750.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/8/2013	Job Order	DV#13-08-0448	5,312.50					8/31/2013
NORBERTO L. CALINSAG JR.	8/16/2013	Job Order	DV#13-08-0468	7,750.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/23/2013	Job Order	DV#13-08-0475	6,000.00					8/31/2013
NORBERTO L. CALINSAG JR.	8/30/2013	Job Order	DV#13-08-0484	5,500.00					8/31/2013
NORBERTO L. CALINSAG JR.	9/6/2013	Salaries	DV#13-09-0505	65,420.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/13/2013	Salaries	DV#13-09-0520	90,420.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/20/2013	Salaries	DV#13-09-0531	88,960.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/27/2013	Salaries	DV#13-09-0542	111,460.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/12/2013	Per Diem-BOD	DV#13-09-0515	9,720.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/23/2013	Per Diem-BOD	DV#13-09-0534	9,720.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/6/2013	Job Order	DV#13-09-0507	9,125.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/13/2013	Job Order	DV#13-09-0521	9,375.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/20/2013	Job Order	DV#13-09-0532	10,625.00					9/30/2013
NORBERTO L. CALINSAG JR.	9/27/2013	Job Order	DV#13-09-0543	9,968.75					9/30/2013
NORBERTO L. CALINSAG JR.	9/12/2013	Anniversary Bonus (Partial)	DV#13-09-0516	190,000.00					9/30/2013
NORBERTO L. CALINSAG JR.	10/7/2013	Salaries	DV#13-10-0578	69,290.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/14/2013	Salaries	DV#13-10-0590	95,000.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/22/2013	Salaries	DV#13-10-0606	93,570.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/31/2013	Salaries	DV#13-10-0611	127,300.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/14/2013	Per Diem-BOD	DV#13-10-0591	9,720.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/30/2013	Per Diem-BOD	DV#13-10-0609	9,720.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/4/2013	Job Order	DV#13-10-0573	7,687.50					10/31/2013
NORBERTO L. CALINSAG JR.	10/11/2013	Job Order	DV#13-10-0585	8,500.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/18/2013	Job Order	DV#13-10-0604	8,156.50					10/31/2013
NORBERTO L. CALINSAG JR.	10/25/2013	Job Order	DV#13-10-0608	8,875.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/31/2013	Job Order	DV#13-10-0613	5,000.00					10/31/2013
NORBERTO L. CALINSAG JR.	10/1/2013	Anniversary Bonus (Full)	DV#13-10-0559	213,185.00					10/31/2013
NORBERTO L. CALINSAG JR.	11/7/2013	Salaries	DV#13-11-0634	84,480.00					11/30/2013

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (Date Liquidated)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
NORBERTO L. CALINSAG JR.	11/15/2013	Salaries	DV#13-11-0653	108,720.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/22/2013	Salaries	DV#13-11-0662	100,780.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/29/2013	Salaries	DV#13-11-0673	175,220.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/11/2013	Per Diem-BOD	DV#13-11-0639	9,720.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/25/2013	Per Diem-BOD	DV#13-11-0665	9,720.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/8/2013	Job Order	DV#13-11-0638	8,250.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/15/2013	Job Order	DV#13-11-0656	10,937.50					11/30/2013
NORBERTO L. CALINSAG JR.	11/22/2013	Job Order	DV#13-11-0664	9,250.00					11/30/2013
NORBERTO L. CALINSAG JR.	11/29/2013	Job Order	DV#13-11-0674	8,343.75					11/30/2013
NORBERTO L. CALINSAG JR.	11/7/2013	13th month pay	DV#13-11-0636	397,638.00					11/30/2013
NORBERTO L. CALINSAG JR.	12/5/2013	Salaries	DV#13-12-0701	84,440.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/13/2013	Salaries	DV#13-12-0713	97,990.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/20/2013	Salaries	DV#13-12-0722	98,460.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/27/2013	Salaries	DV#13-12-0732	148,940.76					12/31/2013
NORBERTO L. CALINSAG JR.	12/9/2013	Per Diem-BOD	DV#13-12-0704	9,720.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/23/2013	Per Diem-BOD	DV#13-12-0726	9,720.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/6/2013	Job Order	DV#13-12-0703	8,250.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/13/2013	Job Order	DV#13-12-0714	8,937.50					12/31/2013
NORBERTO L. CALINSAG JR.	12/20/2013	Job Order	DV#13-12-0724	9,250.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/27/2013	Job Order	DV#13-12-0734	6,125.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/10/2013	PEI (partial)	DV#13-12-0708	87,000.00					12/31/2013
NORBERTO L. CALINSAG JR.	12/26/2013	PEI (full)	DV#13-12-0730	58,000.00					12/31/2013
2. Seminar/Conference Expenses									
MERLINDA BAUYA	2/9/2013	Per Diem-BOD	DV#13-01-0012	3,700.00					1/31/2013
PAULINO M. CRUZ	2/4/2013	Convention	DV#13-02-0066	20,000.00					2/28/2013
PERLA M. JAVELOSA	2/4/2013	Convention	DV#13-02-0067	14,326.64					2/28/2013
DOMINADOR A. BINGCO	2/4/2013	Convention	DV#13-02-0068	14,326.64					2/28/2013
JOSE MA. VALENTIN S. GARCIA	2/4/2013	Convention	DV#13-02-0069	14,326.64					2/28/2013
LILIA H. ESPERA	2/4/2013	Convention	DV#13-02-0070	14,326.64					2/28/2013
ABRAHAM J. DE DIOS JR.	2/4/2013	Convention	DV#13-02-0071	14,326.64					2/28/2013
JOAN SHARON G. DEMEGILLO	2/4/2013	Convention	DV#13-02-0072	6,046.64					2/28/2013
MERLINDA BAUYA	5/10/2013	Seminar	DV#13-05-0255	67,020.00					5/31/2013
MERLINDA BAUYA	5/10/2013	Seminar	DV#13-05-0256	55,850.00					5/31/2013
PAULINO M. CRUZ	5/10/2013	Seminar	DV#13-05-0254	15,000.00					6/30/2013

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DOMINADOR A. BINGCO	5/10/2013	Seminar	DV#13-05-0252	20,000.00					6/30/2013
PERLA M. JAVELOSA	5/10/2013	Seminar	DV#13-05-0251	20,000.00					6/30/2013
DOMINADOR A. BINGCO	5/26/2009	Conference	DV#09-05-0381	6,400.00					7/31/2013
PAULINO M. CRUZ	11/13/2013	Seminar	DV#13-11-0648	3,040.00					11/30/2013
ABRAHAM J. DE DIOS JR.	11/13/2013	Seminar	DV#13-11-0649	3,040.00					11/30/2013
CYRINE N. FAMA	11/13/2013	Seminar	DV#13-11-0650	3,040.00					11/30/2013
VICTOR J. SOTELO	11/13/2013	Seminar	DV#13-11-0651	3,040.00					11/30/2013
ALINA B. AGRAVIADOR	8/12/2013	Seminar	DV#13-08-0454	14,000.00					12/31/2013
ALINA B. AGRAVIADOR	9/16/2013	Seminar	DV#13-09-0524	7,000.00					12/31/2013
CYRINE N. FAMA	9/16/2013	Seminar	DV#13-09-0525	4,500.00					12/31/2013
ALINA B. AGRAVIADOR	10/2/2013	Seminar	DV#13-10-0566	8,000.00					12/31/2013
ABRAHAM J. DE DIOS JR.	10/2/2013	Seminar	DV#13-10-0567	8,000.00					12/31/2013
CYRINE N. FAMA	10/2/2013	Seminar	DV#13-10-0568	6,300.00					12/31/2013
VICTOR J. SOTELO	10/2/2013	Seminar	DV#13-10-0569	6,300.00					12/31/2013
PAULINO M. CRUZ	10/11/2013	Convention	DV#13-10-0586	16,000.00					12/31/2013
JOSE MA. VALENTIN S. GARCIA	10/14/2013	Convention	DV#13-10-0592	13,260.00					12/31/2013
DOMINADOR A. BINGCO	10/14/2013	Convention	DV#13-10-0593	13,260.00					12/31/2013
PERLA M. JAVELOSA	10/14/2013	Convention	DV#13-10-0594	13,260.00					12/31/2013
TOTALS									

Certified Correct:


LINO T. BASCUG
 Head, Accounting Office

Approved By:


PAULINO M. CRUZ
 Agency Head

Verified By:

COA Audit Team Leader

Date Submitted: December 5, 2014